



**Summary of the decisions taken at the meeting
of the Executive held on Monday 2 October 2017**

1. Date of publication of this summary: 3 October 2017
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 6 October 2017
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Formal Notification of Banbury Business Improvement District (BID) Business Plan and Related Decisions</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Recommendations</p> <p>The Executive is recommended to propose to Council that a number of decisions are taken to prepare for the creation of the Banbury Business Improvement District (BID), subject to a positive 'yes' ballot of businesses. It is recommended:</p> <p>1.1 To delegate authority for the Director – Strategy &</p>	<p>Resolved</p> <p>(1) That authority be delegated to the Director – Strategy & Commissioning to vote in favour of the BID at the Ballot on behalf of all Council-owned hereditaments.</p> <p>(2) That, subject to a positive 'yes' ballot of businesses and approval of budgets by Full Council, authority be delegated to the Chief Finance Officer in consultation with the relevant Lead Member to meet the actual one-off capital cost, estimated to be £20,000 to create the necessary collection</p>	<p>The BID proposal for Banbury has progressed to timetable and has published its five year business plan as a basis for a ballot to be held on 14 November 2017.</p> <p>Subject to a positive 'yes' vote, the BID will become operational from April 2018. Following the recommendations set out in this report, the Council will prepare its systems to collect the Levy and work with the BID to establish itself to contribute to the mutual objective of adding economic 'vitality' to central Banbury.</p> <p>The recommendations of this report concern the amount of financial support to provide in the forms of a loan and annual subsidy. The</p>	<p>Alternative Options:</p> <ul style="list-style-type: none"> • To reduce or remove financial support in providing the bridging loan and/or subsidising the levy collection. • To vote against the creation of a BID in the ballot via the Council's 15 eligible hereditaments <p>The above options are not recommended because:</p> <ul style="list-style-type: none"> • The development of the Banbury BID and its draft business plan reflect the support and guidance provided by Cherwell District Council to date. • The establishment of the Banbury BID and 	<p>None</p>

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<p>Commissioning to vote in favour of the BID at the Ballot on behalf of all Council-owned hereditaments.</p> <p>1.2 To delegate authority to the Chief Finance Officer in consultation with the relevant Lead Member to meet the actual one-off capital cost, estimated to be £20,000 to create the necessary collection system.</p> <p>1.3 To delegate authority to the Chief Finance Officer in consultation with the relevant Lead Member to subsidise a proportion of the annual revenue costs to collect the BID levy for a maximum period of five</p>	<p>system.</p> <p>(3) That, subject to a positive 'yes' ballot of businesses and approval of budgets by Full Council, authority be delegated to the Chief Finance Officer in consultation with the relevant Lead Member to subsidise a proportion of the annual revenue costs to collect the BID levy for a maximum period of five years of £9,000 a year.</p> <p>(4) That, subject to a positive 'yes' ballot of businesses and approval of budgets by Full Council, authority be delegated to the Chief Finance Officer</p>	<p>recommendations also seek delegation of decisions within previously approved budgets and approval for officers to cast a positive 'yes' vote on behalf of the Council to support the establishment of the Banbury BID for each of its hereditaments with the BID area.</p>	<p>the implementation of the business plan have been designed to strengthen the 'economic vitality' of the town centre.</p> <ul style="list-style-type: none"> • The draft business plan is sensitive to the costs of levy collection and aims to be set at the level set in other BIDs to reduce the risk of a 'no' vote. • Without the proposed bridging loan the BID would be delayed in its creation and therefore in its delivery of action to strengthen the 'economic vitality' of the town centre. • It would forgo the opportunity to support a project that has been led by the businesses of Banbury which has 	

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<p>years of £9,000 a year.</p> <p>1.4 To delegate authority to the Chief Finance Officer in consultation with the relevant Lead Member to provide a bridging loan of up to £50,000 to the Banbury BID to cover the set-up, operational and project costs in its start up phase to be entirely repaid to the Council within three years. The loan would be subject to an appropriate legal agreement being entered into to govern the drawdown loan facility and all financial requirements being satisfied.</p>	<p>in consultation with the relevant Lead Member to provide a bridging loan of up to £50,000 to the Banbury BID to cover the set-up, operational and project costs in its start-up phase to be entirely repaid to the Council within three years. The loan would be subject to an appropriate legal agreement being entered into to govern the drawdown loan facility and all financial requirements being satisfied.</p>		<p>the potential to draw additional resources to actions to promote the town to the benefit of the town and its business community.</p>	

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<p>Agenda Item 8 Results of the Residents' Satisfaction Survey 2017</p> <p>Report of Director – Strategy and Commissioning</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the contents of the report and appendices</p> <p>1.2 Make use of the appropriate results as part of the annual Business Planning objectives and targets setting for 2018/19</p> <p>1.3 Agree that the 2017 results are used for future target setting and</p>	<p>Resolved</p> <p>(1) That the contents of the report and appendices be noted.</p> <p>(2) That the appropriate results be used as part of the annual Business Planning objectives and targets setting for 2018/19.</p> <p>(3) That it be agreed that the 2017 results be used for future target setting and benchmarking.</p>	<p>The annual residents' satisfaction survey is a core method of getting feedback from our residents. By reviewing the question base to align it with key service requirements for customer opinion and also the aims and priorities of the Corporate Business Plan, we will improve the quality of information we receive and the decisions that are made based on feedback and satisfaction data. A more concise survey may also improve response rates.</p> <p>The service specific deep dives, coordinated by the Strategic Insight and Intelligence team, will enrich the council with more detailed customer feedback and insight enabling evidence-</p>	<p>Not linking into the approved Consultation strategy and not following the actions would result in less information/feedback about our customers.</p> <p>The improved respondent base has illustrated improvement in some areas and areas that require further delving into which is part of the Strategic Insight and Intelligence team remit. Reverting to a more select group of respondents could potentially mask issues.</p>	<p>None</p>

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benchmarking		based decision making within the business planning process.		
<p>Agenda Item 9 Loan for a Replacement Kidlington Girl Guides Building</p> <p>Report of Director of Operational Delivery</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Approve a low interest loan of up to £100,000 to Kidlington Girl Guides for a replacement guide building</p>	<p>Resolved</p> <p>(1) That, subject to the approval of budgets by Full Council, a low interest loan of up to £100,000 to Kidlington Girl Guides for a replacement guide building be approved.</p>	<p>The Council does not have a grant scheme or budget which it can apply in these circumstances and therefore a loan is an appropriate means of funding consideration. Officers have adopted a number of criteria to apply in such circumstances which have been met by the Kidlington Girl Guides and hence it is recommended that a loan of up to £100,000 be offered to allow them to complete their new building.</p>	<p>Option 1: To offer a grant to KGG instead of the requested loan. This is not proposed as the Council does not have a grant scheme for this initiative.</p> <p>Option 2: To offer only the £80k loan requested. This is not proposed as officers feel that the project does not have sufficient construction contingency.</p>	<p>None</p>

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<p>Agenda Item 11 The Hill Youth and Community Centre</p> <p>Exempt report of Chief Finance Officer</p>	<p>Resolved</p> <p>(1) That the contents of the report and the financial implications for the Council be noted.</p> <p>(2) As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions</p>	<p>As set out in exempt decisions</p>	<p>None</p>
<p>Agenda Item 12 Budget Strategy 2018/19 and Beyond</p> <p>Exempt report of Chief Finance Officer</p>	<p>Resolved</p> <p>(1) That the contents of the report be noted.</p> <p>(2) That the overall 2018/19 budget strategy and service and financial planning process be agreed.</p> <p>(3) That, having given due</p>	<p>The Council needs to set guidelines and a timetable for the preparation of draft estimates for 2018/19. These guidelines should support the objectives contained in the Council's Business Plan, Service Plans and enable an update to the medium term revenue plan.</p> <p>The focus of the budget</p>	<p>Option 1: To disagree with the recommendations set out above. This option has been rejected as it will lead to a delay in the formulation of a detailed budget for 2018/19.</p>	<p>None</p>

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	<p>consideration, the proposed budget guidelines and timetable for the 2018/19 budget process (exempt annexes to the Minutes as set out in the Minute Book) be agreed.</p>	<p>process has always been the forthcoming financial year, with subsequent years covered in less detail in the Medium Term Financial Plan.</p>		